



## **CITY OF PINOLE COMMUNITY SERVICES COMMISSION REGULAR MEETING AGENDA**

**WEDNESDAY  
May 24, 2023  
5:00pm**

**Please note: HYBRID MEETING FORMAT**

**Attend in person - PINOLE CITY COUNCIL CHAMBERS - 2131 PEAR STREET  
OR**

**Attend VIA ZOOM TELECONFERENCE - Details provided below**

---

**Please note: Updated COVID-19 safety guidance will be posted outside the City Council Chambers. Please review this information before entering the Chambers.**

### **How to Submit Public Comments:**

**In Person:** Attend meeting at the Pinole City Council Chambers, fill out a yellow public comment card and submit it to the Recreation Manager.

### **Via Zoom:**

Members of the public may submit a live remote public comment via Zoom video conferencing. Download the Zoom mobile app from the Apple Appstore or Google Play. If you are using a desktop computer, you can test your connection to Zoom by clicking [here](#). Zoom also allows you to join the meeting by phone.

**From a PC, Mac, iPad, iPhone or Android:**

<https://us02web.zoom.us/j/82770240301>

**Webinar ID: 827-7024-0301**

**By phone:** +1 (669) 900-6833 or +1 (253) 215-8782 or +1 (346) 248-7799

- Speakers will be asked to provide their name and city of residence, although providing this is not required for participation.
- Each speaker will be afforded up to 3 minutes to speak.
- Speakers will be muted until their opportunity to provide public comment.

When the Chair opens the comment period for the item you wish to speak on, please use the "raise hand" feature (or press \*9 if connecting via telephone) which will alert staff that you have a comment to provide and press \*6 to unmute. **To comment with your video enabled, please let the Recreation Manager know you would like to turn your camera on once you are called to speak.**

**Written Comments:** All comments received **before 3:00 pm the day of the meeting** will be posted on the City's website on the agenda page ([Agenda Page Link](#)) and provided to the Commissioners prior to the meeting. **Written comments will not be read aloud during the meeting.**

Email comments to [recreation@ci.pinole.ca.us](mailto:recreation@ci.pinole.ca.us) Please indicate which item on the agenda you are commenting on in the subject line of your email.

Please note: Updated COVID-19 safety protocols will be posted outside the City Council Chambers. Please review this information before entering the Council Chambers.

## OTHER WAYS TO WATCH THE MEETING

**LIVE ON CHANNEL 26.** The Community TV Channel 26 schedule is published on the city's website at [www.ci.pinole.ca.us](http://www.ci.pinole.ca.us).

**VIDEO-STREAMED LIVE ON THE CITY'S WEBSITE,** [www.ci.pinole.ca.us](http://www.ci.pinole.ca.us). and remain archived on the site for five (5) years.

**If none of these options are available to you, or you need assistance with public comment, please contact the Recreation Manager, Maria Picazo at (510) 724-9062 or [mpicazo@ci.pinole.ca.us](mailto:mpicazo@ci.pinole.ca.us) .**

Americans With Disabilities Act: In compliance with the Americans With Disabilities Act of 1990, if you need special assistance to participate in a City Meeting or you need a copy of the agenda, or the agenda packet in an appropriate alternative format, please contact the City Clerk's Office at (510) 724-8928. Notification at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

**Note:** Staff reports are available for inspection on the City Website at [www.ci.pinole.ca.us](http://www.ci.pinole.ca.us). You may also contact the City Clerk via e-mail at [hbell@ci.pinole.ca.us](mailto:hbell@ci.pinole.ca.us) .

**Ralph M. Brown Act. Gov. Code § 54950.** *In enacting this chapter, the Legislature finds and declares that the public commissions, boards and councils and the other public agencies in this State exist to aid in the conduct of the people's business. It is the intent of the law that their actions be taken openly and that their deliberations be conducted openly. The people of this State do not yield their sovereignty to the agencies, which serve them. The people, in delegating authority, do not give their public servants the right to decide what is good for the people to know and what is not good for them to know. The people insist on remaining informed so that they may retain control over the instruments they have created.*

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. APROVAL OF THE MINUTES –April 26, 2023 meeting**

**4. CITIZENS TO BE HEARD (Public Comments)**

*Citizens may speak under any item not listed on the Agenda. The time limit is 3 minutes and is subject to modification by the Chair. Individuals may not share or offer time to another speaker. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The Commissioners may direct staff to investigate and/or schedule certain matters for consideration at a future meeting. PLEASE SEE THE COVERSHEET OF THE AGENDA FOR INSTRUCTIONS ON HOW TO SUBMIT PUBLIC COMMENTS*

**5. OLD BUSINESS**

- A. Community Service Day
- B. Community Outreach/Engagement

**6. NEW BUSINESS**

- A. Pride Event
- B. Summer Events
- C. Summer Meeting Schedule

**7. ADJOURN TO NEXT MEETING**

Recommendation: Adjourn to the next meeting on June 28, 2023

**POSTED: Thursday, May 18, 2023, at 4:00pm at City Hall**

---

**Maria Picazo**  
**Recreation Manager**



**MINUTES**  
**26 April 2023**

**1. CALL TO ORDER**

The Community Services Commission Meeting was called to order at 5:01 P.M. and was held via hybrid meeting format (Zoom Teleconference and in person-Pinole City Council Chambers).

**2. ROLL CALL**

Commissioners Present: Bob Kopp, Christy Lam-Julian, Laurelle Martin, Debbie Ojeda, and Nickolas Teller

Commissioners Absent: Darin Clarke

Staff Present: Maria Picazo, Recreation Manager Sanjay Mishra, Public Works Director, and [Jeremy Rogers](#), Community Services Director

**3. APPROVAL OF MINUTES**

Action: Motion by Commissioner Kopp to approve the minutes of March 22, 2023 meeting. Seconded by Commissioner Ojeda. All in favor. Motion passed.

**4. CITIZENS TO BE HEARD**

Theresa Teller, resident of Pinole, provided information on her mental illness experience and how she has coped with her diagnosis. She also shared her accomplishments and degrees she has earned since her diagnosis. She asked the Commissioners to promote her presentation which will be held on May 20<sup>th</sup> at 11am at Our Savior Lutheran Church in Pinole. Commissioner Martin thanked her for sharing her story. Commissioner Ojeda agreed to share the event through her communication channels. Commissioner Kopp provided suggestions on how Theresa could promote the event in the community. Commissioner Rupert thanked Theresa for opening the Commission to this conversation and expressed her sentiments of support.

Anthony, resident of Pinole, addressed various maintenance issues throughout the City. He stated that some restrooms and water fountains in various park locations are not working. He stated that the restrooms are in disrepair and need to be cleaned. He asked the City to prioritize these projects. Additionally, he requested an update on the animal shelter. Commissioner Martin thanked him for his comments and asked Director Mishra to address his concerns. Director Mishra stated that the Public Works Department is aware of these issues and some of them have been resolved already or are in process.

**5. NEW BUSINESS**

A. Community Services Commission Update



**MINUTES**  
**26 April 2023**

Staff welcomed Commissioner Ruport to the Commission as this was her first Community Services Commission meeting. Staff informed the Commission that Christy Lam-Julian was appointed to the Planning Commission. She will no longer serve on the Community Services Commission.

**B. Project Labor Agreement (PLA) Subcommittee**

Director Mishra informed the Commissioners that Council directed him to draft a Project Labor Agreement (PLA). A subcommittee with members of the Community Services Commission and Planning Commission will be formed. He asked the Commissioners if there were any volunteers for the subcommittee. The subcommittee will work with staff to create a Project Labor Agreement (PLA) Commissioner which will be adopted by Council. Commissioner Ruport volunteered to be on the subcommittee.

**6. OLD BUSINESS**

**A. 2023 Community Service Day**

Staff reminded the Commissioners that the event will be held on Saturday, May 20 at the Pinole Youth Center from 8am to 12pm. Staff provided updates on how the event has been promoted in the community. Staff reviewed the event schedule with the Commissioners. Staff informed the Commissioners that the Friends of the Pinole Creek Watershed will not join this year as they are taking part in the Shoreline Festival in Crockett. The Commissioners reviewed and finalized the volunteer project list. Commissioner Ruport asked clarifying questions about the project list.

**B. Sister Cities**

Director Rogers informed the Commissioners that the Sister City subcommittee did not meet because Christy Lam-Julian was appointed to the Planning Commission. He asked the Commissioners if any of them were interested in volunteering for the subcommittee. Commissioner Martin volunteered for the subcommittee.

**C. Community Outreach/Engagement**

Commissioner Martin asked the Commissioners if they had any updates to provide on community engagement and outreach. Commissioner Kopp informed the Commission that he stopped by Pinole Valley High School to promote the Community Service Day event. He provided an update on the Pinole Car Show which will be held on Sunday, June 25, 2023 in downtown Pinole. Commissioner Ojeda provided an update on the Pinole Community Players annual dinner and show which was held on Saturday, April 15, 2023. She said the event was a success. Commissioner Ruport stated that she has been following the Commission. She reviewed the minutes from previous meetings and reached out to Staff Kaur. They spoke regarding the possibility of partnering with



CITY OF PINOLE  
COMMUNITY SERVICES COMMISSION MEETING

**MINUTES**  
**26 April 2023**

Caltrans to host additional cleanups in the City. She requested that the Commission invite Staff Kaur to a future meeting to discuss this opportunity. Commissioner Martin informed the Commission that she was involved with the student speaker contest at Pinole Valley High School. One of the students she was working with advanced to the next level. She continues working with the local schools focusing on grades 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup>.

**8. ADJOURNMENT**

The meeting was adjourned at 5:39 P.M. to the next Community Services Commission meeting on Wednesday, May 24, 2023|5:00 P.M.

**Submitted by:**

\_\_\_\_\_  
**Maria Picazo**  
**Recreation Manager**

**Approved by the Commissioners on** \_\_\_\_\_